



# MILLBORO ELEMENTARY SCHOOL

411 Church Street  
Millboro, VA 24460  
Phone: 540-997-5452  
Fax: 540-997-0123  
Principal: Allison Hicklin

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August 19, 2015

Dear Parents/Guardians,

On January 8, 2002, the *No Child Left Behind Act of 2001* (NCLB) was signed into law. Section 1111(h)(6)(A) states that as a parent of a student at Millboro, a school which receives Title I funds, you have the right to know the professional qualifications of the classroom teachers instructing your child. Federal law requires the school division to provide you this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and subjects he or she teaches. *One-hundred percent of the Millboro teachers meet these requirements.*
- Whether the teacher is teaching under emergency or provisional status because of special circumstances. *None of the Millboro teachers are under emergency or provisional status.*
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree. *This information is available, should you wish to know.*
- Whether paraprofessionals provide services to your child and, if so, their qualifications. *One-hundred percent of the instructional assistants are "highly qualified" as determined by regulations.*

If you would like to receive any of this information, please contact me at (540) 997-5452

Sincerely,

Mrs. Allison Hicklin