



Pupil Transportation ▶ Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 10/29/2015 (1)					
10/29/2015 8:00 AM	510	Bus Gar	Lunch, Other (Provide Description), Travel, Vehicle Repair	No School, took 01 Taurus to Magic City to have the fuel system/intake cleaned for running rough and rough idle, Daniel took bus 13 to Carter to have computer programmed and engine brake installed, took lunch break and came back, worked 8.5hrs	
Start : 10/30/2015 (3)					
10/30/2015 7:00 AM	330	Bus Gar	Email, Other (Provide Description), Vehicle Diagnostics, Vehicle Repair	Daniel called in, checked email, took trip to The Springs for VES, worked on bus 4	Bus 04
10/30/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
10/30/2015 1:00 PM	150	Bus Gar	Athletic Schedules, Email, Fuel Tank Measurement, Vehicle Inspection, Vehicle Repair	went to BCHS stuck fuel tanks, checked over bus 19 (water leak) seems ok, worked on finding drivers to cover trips and shuttle bus @ BCHS tonight, checked email, met with Jimmie about covering the garage and what all was needed, worked 8.5hrs	
Start : 11/2/2015 (5)					
11/2/2015 6:00 AM	150	Bus Gar	Other (Provide Description)	drove bus 6 on Wilson Creek route	
11/2/2015 8:30 AM	240	Bus Gar	Fuel Reports, Parts Ordering, Vehicle Diagnostics, Vehicle Inspection	worked on driver and fuel reports, worked on bus 6	Bus 06
11/2/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/2/2015 1:00 PM	90	Bus Gar	Email, Logs, Parts Ordering	worked on bus 6, ordered a new air dryer, checked email, finished logs	
11/2/2015 2:30 PM	180	Bus Gar	Other (Provide Description), Travel	went to MES drove bus 6 on Wilson Creek route, worked 11hrs	
Start : 11/3/2015 (5)					
11/3/2015 6:00 AM	180	Bus Gar	Other (Provide Description), Vehicle Pick Up/Delivery	drove bus 6 on Wilson Creek route, got bus 2 @ MES and took to garage	
11/3/2015 9:00 AM	180	Bus Gar	Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 2	Bus 02
11/3/2015 12:00 PM	30	Bus Gar	Lunch	took lunch break	
11/3/2015 12:30 PM	120	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 3 and bus 15	Bus 03; Bus 15
11/3/2015 2:30 PM	180	Bus Gar	Other (Provide Description), Vehicle Pick Up/Delivery	took bus 2 back to MES, drove bus 6 on Wilson Creek route, worked 11.5hrs	
Start : 11/4/2015 (5)					
11/4/2015 7:30 AM	90	Bus Gar	Other (Provide Description), Vehicle Diagnostics, Vehicle Repair	monitor bus radio, went to MES and worked on bus 12	Bus 12
11/4/2015 9:00 AM	60	Bus Gar	Vehicle Fluid Top Off, Vehicle Oil Change	worked on 14 Impala	
11/4/2015 10:00 AM	150	Bus Gar	Vehicle Diagnostics	worked on bus 15	Bus 15
11/4/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/4/2015 1:00 PM	150	Bus Gar	Email, Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 4, checked email, monitor bus radio, worked 8hrs	Bus 04

Start : 11/5/2015 (5)

11/5/2015 7:30 AM	120	Bus Gar	Email, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked email, worked on bus 8	Bus 08
11/5/2015 9:30 AM	120	Bus Gar	Vehicle Diagnostics, Vehicle Inspection, Vehicle Repair	worked on bus 5	Bus 05
11/5/2015 11:30 AM	90	Bus Gar	Other (Provide Description)	worked on sink in restroom and replaced spicket	
11/5/2015 1:00 PM	30	Bus Gar	Lunch	tool lunch break	
11/5/2015 1:30 PM	150	Bus Gar	Email, Logs, Parts Ordering, Vehicle Diagnostics, Vehicle Inspection	worked on silver Taurus, ordered parts, finished logs for the week, checked email, monitor radio, worked 8.5hrs	05-Car-Ford Taurus Silver-SAB

Start : 11/6/2015 (4)

11/6/2015 7:00 AM	150	Bus Gar	Email, Fuel Reports, Other (Provide Description), Payroll Report	monitor bus radio, checked email, worked on payroll report and fuel reports	
11/6/2015 9:30 AM	180	Bus Gar	Vehicle Repair	worked on silver Taurus	05-Car-Ford Taurus Silver-SAB
11/6/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/6/2015 1:00 PM	150	Bus Gar	Email, Logs, Vehicle Repair	finished silver Taurus, test drove, checked email, finished logs for today, monitor radio worked 8.5hrs	05-Car-Ford Taurus Silver-SAB

Start : 11/9/2015 (1)

11/9/2015 7:00 AM	480	Bus Gar	Leave - Sick	called in sick, Richard covered the garage	
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Start : 11/10/2015 (6)

11/10/2015 7:30 AM	90	Bus Gar	Email, Other (Provide Description)	monitor bus radio, checked email, get reports ready to turn in and catch up on mail	
11/10/2015 9:00 AM	105	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 8	Bus 08
11/10/2015 10:45 AM	5	Bus Gar	Phone - Others	spoke with a parent and tried to explain how our camera systems work	
11/10/2015 10:50 AM	100	Bus Gar	Athletic Schedules, Other (Provide Description), Phone - Staff	checked emails, updated travel schedule and notified the driver, worked on trying to figure out how to place buses and drivers to accommodate a student	
11/10/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/10/2015 1:00 PM	180	Bus Gar	Email, Logs, Other (Provide Description), Vehicle Inspection	worked on bus 10, worked on bus 11, checked email, finished logs, monitor bus radio, worked 8.5hrs	Bus 10

Start : 11/11/2015 (2)

11/11/2015 7:30 AM	150	Bus Gar	Email, Reports, Vehicle Repair	monitored bus radio, checked email, gather driver reports to send to SAB, worked on bus 5, checked over impala and gmc before going to Roanoke for recalls	Bus 05
11/11/2015 10:00 AM	390	Bus Gar	Lunch, Travel, Vehicle Fluid Top Off, Vehicle Pick Up/Delivery, Vehicle Repair	went to Roanoke for recalls, took lunch break, stopped @ MES replaced tail light bulb in bus 12, topped off fluids on 12 impala and dropped off at SAB, monitored radio, worked 9hrs.	

Start : 11/12/2015 (6)

11/12/2015 7:00 AM	120	Bus Gar	Email, Other (Provide Description)	Monitored radio. Checked traffic lights and times at VES. Made a work list for today, checked email	
11/12/2015 9:00 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 11	Bus 11
11/12/2015 10:30 AM	120	Bus Gar	Logs, Vehicle Diagnostics, Vehicle Repair	went to BCHS took computer and checked 00 taurus and reset engine light, worked on logs from yesterday	
11/12/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	

11/12/2015 1:00 PM	60	Bus Gar	Vehicle Diagnostics, Vehicle Repair	worked on bus 3	Bus 03
11/12/2015 2:00 PM	120	Bus Gar	Email, Logs, Meeting - Others, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change	worked on 07 Mercury, met w/ Trooper Elliott, checked email, finished logs for today, worked 9hrs.	07-Car-Mercury Montego-SAB
Start : 11/13/2015 (6)					
11/13/2015 7:00 AM	90	Bus Gar	Email, Other (Provide Description), Reports	Monitor bus radio, checked email, gathered reports to send to SAB	
11/13/2015 8:30 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 13	Bus 13
11/13/2015 10:00 AM	90	Bus Gar	Other (Provide Description)	gathered monthly reports and pre-trip forms and filed	
11/13/2015 11:30 AM	60	Bus Gar	Vehicle Diagnostics	worked on bus 8	Bus 08
11/13/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/13/2015 1:00 PM	150	Bus Gar	Email, Logs, Meeting - Staff, Vehicle Diagnostics	spoke w/ Paul about new fuel system, worked on bus 8, checked email, finished logs, monitored radio, worked	
Start : 11/16/2015 (5)					
11/16/2015 7:30 AM	60	Bus Gar	Email, Other (Provide Description)	monitor bus radio, made a work list for today and checked email	
11/16/2015 8:30 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection	worked on bus 15	Bus 15
11/16/2015 10:00 AM	150	Bus Gar	Athletic Schedules, Vehicle Diagnostics	spoke w/ Will about sports schedule, worked on bus 8	Bus 08
11/16/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/16/2015 1:00 PM	180	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Repair	worked on bus 8, checked email, monitored email, worked 8.5hrs	Bus 08
Start : 11/17/2015 (4)					
11/17/2015 7:30 AM	150	Bus Gar	Email, Logs, Other (Provide Description), Purchase Orders	monitor bus radio, checked email, work on logs, get po's ready to send over to SAB	
11/17/2015 10:00 AM	150	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	went to MES picked up bus 12 and bus 17 for inspection, started inspecting bus 17	Bus 17
11/17/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/17/2015 1:00 PM	150	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	worked on bus 12, took 17 and 12 back to MES, checked email, finished logs, worked 8hrs	Bus 12
Start : 11/18/2015 (5)					
11/18/2015 7:00 AM	120	Bus Gar	Athletic Schedules, Email, Logs, Other (Provide Description)	monitor bus radio, checked email, worked on travel schedule and distribute to the drivers, made a work list for today, worked on logs	
11/18/2015 9:00 AM	150	Bus Gar	Meeting - Staff, Other (Provide Description), Phone - Others, Travel	went to BCHS, met w/ Paul about fuel sites, came back made calls and put together some contacts, worked on budget	
11/18/2015 11:30 AM	60	Bus Gar	Vehicle Inspection	worked on bus 18	Bus 18
11/18/2015 12:30 PM	30	Bus Gar	Lunch	took lunch break	
11/18/2015 1:00 PM	150	Bus Gar	Email, Logs, Vehicle Fluid Top Off, Vehicle Oil Change	worked on bus 18, checked email, finished logs for today, monitor bus radio, worked 8.5hrs	
Start : 11/19/2015 (5)					
11/19/2015 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Purchase Orders	monitor bus radio, checked email, typed up a couple more po's, made a work list for today NEW	
11/19/2015 9:00 AM	180	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on bus 19 NEW	Bus 19

11/19/2015 12:00 PM	60	Bus Gar	Lunch, Meeting - Staff	took lunch break, and spoke w/ Paul about updates to fuel sites	
11/19/2015 1:00 PM	90	Bus Gar	Vehicle Repair	worked in bus 19	Bus 19
11/19/2015 2:30 PM	60	Bus Gar	Other (Provide Description), Travel, Vehicle Repair	went to MES and replaced RT tail light assy., monitored bus radio, worked 8.5hrs	
Start : 11/20/2015 (5)					
11/20/2015 7:00 AM	120	Bus Gar	Email, Logs, Other (Provide Description)	monitor bus radio, checked email, finished logs from yesterday, made a work list for today, finished logs	
11/20/2015 9:00 AM	120	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	work on bus 22	Bus 22
11/20/2015 11:00 AM	90	Bus Gar	Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Tire Rotation	work on 07 GMC	07-Truck-GMC Blue-TRANS
11/20/2015 12:30 PM	30	Bus Gar	Lunch	take lunch break	
11/20/2015 1:00 PM	150	Bus Gar	Email, Shop Cleaning, Vehicle Repair	finished working on 07 GMC, check email, clean shop and monitor bus radio, work 8.5hrs	

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