

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: SUPERINTENDENT'S REPORT - ACTION

Approve Budget/CIP Development Calendar

BACKGROUND: A BCPS budget development calendar for FY2016-2017 has been prepared for Board approval. Note that the timeline for CIP submission/approval has changed.

RECOMMENDATION: Recommend approval.

BATH COUNTY PUBLIC SCHOOLS

Office of the Superintendent

FY2016-2017 BUDGET/CIP DEVELOPMENT CALENDAR

School Board Approved: _____

January 5, 2016	Tuesday	7:00 PM	School Board Meeting (Presentations of Budget Requests by Principals & Directors) @ Millboro Elementary School
January 14, 2016	Thursday	5:30 PM	Budget Work Session @ School Administration Building
Alternate Dates for January 14, 2016			
January 20, 2016	Wednesday	5:30 PM	Budget Work Session @ School Administration Building
January 27, 2016	Wednesday	5:30 PM	Budget Work Session @ School Administration Building
January 28, 2016	Thursday	5:30 PM	Budget Work Session @ School Administration Building
February 11, 2016	Thursday	5:30 PM	Budget Work Session @ School Administration Building
Alternate Date for February 11, 2016			
February 15, 2016	Monday	5:30 PM	Budget Work Session @ School Administration Building
February 16, 2016	Tuesday	6:30 PM	Joint Work Session w/ Board of Supervisors Presentation on development of School Board budget @ School Administration Building
March 1, 2016	Tuesday	7:00 PM	School Board Meeting / Public Hearing on Budget @ Bath County High School
March 15, 2016	Tuesday	5:30 PM	Called School Board Meeting / Budget Work Session / Budget Approval @ School Administration Building
March 17, 2016	Thursday		Approved Budget Request Submitted to Board of Supervisors (c/o County Administrator)
April 12, 2016	Tuesday	7:00 PM	Board of Supervisors Public Hearing on County Budget @ Courthouse
May 10, 2016	Tuesday	7:00 PM	Board of Supervisors approves County Budget
June 6, 2016	Monday		CIP Requests due to the Planning Director's Office by 3:00 PM
June 27, 2016	Monday		Planning Commission conducts Public Hearing on CIP
July 6, 2016	Wednesday		Planning Commission finalizes CIP Recommendation

Draft

**COUNTY OF BATH, VIRGINIA
FY 2016 - 2017 BUDGET DEVELOPMENT CALENDAR
October 2015 – August 2016**

<u>DATE</u>	<u>ACTION</u>
Tuesday, October 13, 2015	Board of Supervisors reviews and sets the budget calendar
Monday, November 9, 2015	Budget forms distributed to departments and agencies
Friday, January 8, 2016	Budget requests due to the County Administrator's office by 3 p.m.
Thursday, January 21, 2016	Board of Supervisors Budget work session
Tuesday, February 16, 2016	6:30 p.m. Joint Work Session with School Board regarding the budget for school operations
Thursday, February 25, 2016	Board of Supervisors budget work session
Thursday, March 17, 2016	School Board Budget request received.
Thursday, March 24, 2016	Board of Supervisors Budget work session
Thursday, March 31, 2016	Board of Supervisors Budget work session Board of Supervisors approves advertisement of the budget public hearing and proposed tax rates
Tuesday, April 12, 2016	7:00 p.m. Board of Supervisors conducts public hearing on proposed County Budget and Tax Rates
Tuesday, April 19, 2016	Board of Supervisors Budget work session
Tuesday, May 10, 2016	7:00 p.m. Board of Supervisors approves the budget and set the tax rates for FY 2016 - 2017
Wednesday, May 11, 2016	CIP forms distributed to departments and agencies
Monday, May 23, 2016	Planning Commission sets date for CIP public hearing.



Monday, June 6, 2016

CIP requests due to the Planning Director's office
by 3 p.m.

Monday, June 27, 2016

Planning Commission conducts public hearing on
CIP

Wednesday, July 6, 2016

Planning Commission finalizes CIP
recommendation.

Tuesday, July 12, 2016

7:00 p.m. Board of Supervisors receives CIP as
recommended by the Planning Commission